



# The International Institute for Conservation of Historic and Artistic Works

## REPORTS AND FINANCIAL STATEMENTS

### Year Ended 30th June 2006

#### COUNCIL REPORT

The Council have pleasure in submitting their report and audited financial statements of the Institute for the year ended 30th June 2006.

#### Reference and Administrative Information

The International Institute for Conservation of Historic and Artistic Works (IIC) is a registered charity and a company limited by guarantee with no share capital. Charity number: 209677. Company number: 481522.

#### Council members

The council members during the year were as follows:

<i>President</i>	Andrew Oddy
<i>Vice-Presidents</i>	Andreas Burmester Joyce Hill Stoner Eleanor McMillan
<i>Secretary General</i>	Jonathan Ashley-Smith* David Leigh†
<i>Treasurer</i>	David Leigh*, Sandra Smith‡
<i>Director of Publications</i>	David Saunders
<i>Ordinary Members</i>	Segolene Bergeon Langle* Marion Kite Gabriela Krist Elizabeth Peacock Julian Bickersteth Sharon Cather** Mary Todd Glaser* Paul Schwartzbaum** Leslie Carlyle Lorenzo Lazzarini Alice Paterakis Jerry Podany Barbara Ramsay† Hans-Christoph von Imhoff†

\* retired 19th January 2006; † elected 19th January 2006; \*\* re-elected 19th January 2006; ‡ co-opted by Council 19th January 2006

Andrew Oddy, President, is due to retire in January 2006, as are Marion Kite, Gabriela Krist, Lorenzo Lazzarini and Elizabeth Peacock as Ordinary Members of Council. Andreas Burmester and Joyce Hill Stoner, Vice-Presidents, will retire at the Annual General Meeting and are eligible for re-election. Sandra Smith will stand for election as Treasurer to confirm her co-option by Council. David Saunders, Director of Publications, retires at the Annual General Meeting and is eligible for re-election.

#### Advisors

<i>Auditors</i>	<i>Bankers</i>
Jacob Cavenagh & Skeet 5 Robin Hood Lane Sutton Surrey SM1 2SW	National Westminster Bank Plc 38 Strand London WC2N 5JQ
<i>Registered Office</i>	<i>Solicitors</i>
6 Buckingham Street London WC2N 6BA	Slaughter and May One Bunhill Row London EC1Y 8YY

#### Structure, Governance and Management

The International Institute for Conservation of Historic and Artistic Works is a company limited by guarantee, incorporated on 27th April 1950. It is registered with the Charity Commission.

The company was established under its Memorandum of Association which established the objects and powers of the charitable company and is governed by its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

#### Appointment and Induction of Trustees

Council members are elected by the membership and at each Annual General Meeting members retire from office as defined by the Institute's Articles of Association. On retirement these Council members are eligible for re-election as appropriate. The Articles of Association provide for a minimum of seven members (these being the titled honorary posts of President, at least three Vice-Presidents, the Secretary General, the Treasurer and the Director of Publications of the Institute) and a maximum of 20 (up to 12 fellows and the 8 titled honorary posts, these including a maximum of four Vice-Presidents). For the purposes of company law, the Council members are deemed to be the directors of the company.

New Council members are briefed on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the Council and the decision-making processes and the recent performance of the Institute. They meet key employees and the other Trustees.

#### Risk Assessment Policy

The Council has continued to assess the major risks faced by the IIC and kept all other risks under review during the year.

#### Organisational Policy

The Council meets three or four times a year as agreed by Council. There is a Finance Committee, newly instituted in 2006 comprising the Treasurer, Secretary-General and three other Council members plus an external invited representative; this will meet twice a year with the remit of reviewing the IIC's financial matters. Two further temporary committees were established during the year, as is customary during the preparations for the IIC's biennial Congress: the Technical Committee under the leadership of Jonathan Ashley-Smith and the Editorial Committee under the leadership of David Saunders, Director of Publications; both these committees were dissolved once their work was achieved. No further sub-committees were formed this year and they will only be established as and when required. The Executive Secretary is appointed to manage the day-to-day operations of the Institute. To facilitate effective operations, the Secretary General has delegated authority, within the terms of delegation approved by the Council members, for operational matters including finance, employment and the promotion and fulfilment of its objects.

#### Objectives and Activities

IIC is an independent international organisation supported by individual and institutional members. It serves as a forum among professionals with responsibility for the preservation of cultural heritage.

#### Policy of the Institute

It advances knowledge, practice and standards for the conservation of historic and artistic works through its publications and conferences. It promotes professional excellence and public awareness through its awards and scholarships.

#### Achievements and Performance

##### Review of Operations for the Year

Planning for the biennial Congress in Munich was well under way by the end of the reporting year and the number of dele-

gates steadily rising, so we were able to anticipate a highly successful event on the theme "The Object in Context: crossing conservation boundaries." Writing some time after the end of the reporting year, we can say that our hopes were realised, thanks in no small part to the efforts of Andreas Burmester and his colleagues at the Doerner Institut. Reports appear in the *Bulletin* and on the website and we will say more, formally, next reporting year. Preliminary planning was also under way for the 2008 congress, and the venue selected was London.

IIC's publications continue to set high standards in the conservation field. David Saunders, the Director of Publications, has overseen the production of *Studies in Conservation* and *Reviews in Conservation* and our thanks are due to all those who contribute to these and who edit and produce them. More electronic copies of IIC publications have been made available on the web-site.

IIC's role on the international stage is important, and we are pleased that our relationships with other international conservation bodies have been maintained. Observers from ICCROM and ICOM-CC attended IIC Council meetings and we theirs.

The changes agreed by Council, many introduced by Andrew Oddy our President, to make IIC more open and its processes more democratic, some of which have required, or will require, members' approval, are being put into effect, and the process of change continues. The Council's discussions on the future of IIC drew to a close with agreement on a draft development plan for the coming years. Council's effectiveness has been enhanced by the continued use of teleconferencing, which ensures a higher "attendance" at its meetings in London and a greater degree of productive interchange. The considerable time and energy devoted by Council members to the success of IIC is highly valued. Plans were laid to call together representatives of the IIC regional groups and also of student delegates at the Munich congress.

The office continued to benefit from the increased use of IT, provided by out-going webmaster, Tim Padfield, who also facilitated a technically transformed approach to the editing of Congress papers and for the first time made possible on-line Congress registration. Jean Clatworthy, who had served as administrator in the office resigned due to ill-health shortly after the end of the reporting year; we thank her for her 14 years of service to IIC and wish her well; her expertise in all matters financial and membership-related, and in particular in the preparation of these reports, will be sorely missed. Graham Voce now has his feet firmly under the desk in his role as Executive Secretary and undertook the organisation of his first Congress since taking office.

The Council's financial policy is to review expenditure constantly and to keep running expenses to the minimum compatible with efficient provision of services. For the past few years the Council has approved a policy of drawing on capital to pay for running costs during a period when new services were being developed. This will continue for the next few years, but to mitigate this a small increase in subscriptions has been given effect, and further increases in line with inflation are to be expected.

#### **Financial Review**

The Institute is dependent on income from the annual membership subscriptions, supplemented by donations from various individuals and bodies.

#### **Investment policy**

The charity's current investment policy is to maintain the value of the holdings and to generate income which can be used to support the Institute's activities and minimise the call on membership fees. Purchasing holdings in companies whose actions may have an adverse effect on cultural heritage is avoided.

#### **Reserves policy**

The charity has a policy of maintaining 'free' reserves at a minimum of approximately one year's expenditure (£170,000) to enable the charity to continue in existence in the event of a shortfall in funding. It also maintains a congress reserve of approximately £80,000 to cover potential shortfalls arising from the biennial congresses.

#### **Plans for the Future**

Although there will be no IIC congress in the coming year 2006-2007, we shall be working hard to make the 2008 event, the first held in London for over 40 years, a memorable one. We plan to bring about further changes in office administration, moving the paper-based accounting system to a computer-based system and to make further improvements to the website, which will also benefit from the new visual identity which is about to be developed for IIC. We plan to transform the *Bulletin* into something which provides a new and much wider window on the world of conservation, fulfilling IIC's role as facilitator of communication within the global conservation community. We shall also ensure that both *Studies in Conservation* and *Reviews in Conservation* continue to reflect the work and the current needs of professional conservators and conservation scientists worldwide. We will also be acting on many of the excellent ideas which emerged from our meetings with representatives of IIC Regional Groups and with student delegates during the Munich congress.

With so many other calls on conservators' time and attention, not least resulting from the increased number and the growing success of national professional bodies, IIC faces a challenge in providing the over-arching international role for which IIC was originally established, over fifty years ago. It is vitally important to the safeguarding of the world's cultural heritage that we should maintain and enhance this role, which is what IIC Council intends to do.

#### **Council members' responsibilities**

The Council members are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Council members are required to prepare financial statements for each financial year, which give a true and fair view of the affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charity for the year. In preparing those financial statements, the Council are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue.

The Council are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Council members who held office at the date of the approval of this Annual Report as set out above each confirm that:

- so far as they were aware, there is no relevant audit information (information required by the company's auditors in connection with preparing their report) of which the company's auditors are unaware; and
- as directors of the company, they have taken all the steps that they ought to have taken in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

#### **Auditors**

A resolution proposing the re-appointment of Jacob Cavenagh & Skeet as auditors will be put to the members at the Annual General Meeting.

The above report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985.

#### **BY ORDER OF THE COUNCIL**

David Leigh  
*Secretary General*

10th November 2006

## **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE INTERNATIONAL INSTITUTE FOR CONSERVATION OF HISTORIC AND ARTISTIC WORKS**

We have audited the financial statements of the International Institute for Conservation of Historic and Artistic Works for the year ended 30th June 2006 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law we do not accept or assume responsibility to anyone other than the company and the company's members as a body for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of council members and auditors**

As described in the Council Members' responsibilities, the Council Members, who are also the directors for the purposes of company law, are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK & Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Report of the Council Members is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding Council Member's remuneration and transactions within the company is not disclosed.

5 Robin Hood Lane  
Sutton, Surrey  
SM1 2SW

We report to you whether in our opinion information given in the Council Report is consistent with the financial statements.

### **Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK & Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the council members in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material mis-statements, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### **Opinion**

In our opinion the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice of the state of the company's affairs as at 30th June 2006 and of its incoming resources and application of resources, including its income and expenditure in the year then ended and have been properly prepared in accordance with the Companies Act 1985.

The information given in the report of the Council Members is consistent with the financial statements.

Jacob Cavenagh & Skeet  
Chartered Accountants and Registered Auditors  
10th November 2006

**STATEMENT OF FINANCIAL ACTIVITIES (including INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 30th JUNE 2006**

	Note	Unrestricted £	Restricted £	2006 £	2005 £
<b>INCOMING RESOURCES</b>					
Incoming resources from generating funds					
<i>Voluntary income:</i>					
Donations		827	1,846	2,673	2,085
<i>Investment income (all UK):</i>					
Listed investments		12,123	—	12,123	9,648
Interest receivable		11,854	1,163	13,017	15,420
Incoming resources from charitable activities					
Subscriptions	4	99,733	—	99,733	116,217
Sale of publications and advertising revenue	5	8,011	—	8,011	17,314
Income from Bilbao Congress		—	—	—	94,128
Other incoming resources		404	—	404	370
<b>TOTAL INCOMING RESOURCES</b>	<b>11</b>	<u>132,952</u>	<u>3,009</u>	<u>135,961</u>	<u>255,182</u>
<b>RESOURCES EXPENDED</b>					
Charitable expenditure	2	164,089	148	164,237	209,424
Governance costs	2	4,760	—	4,760	1,777
<b>TOTAL RESOURCES EXPENDED</b>		<u>168,849</u>	<u>148</u>	<u>168,997</u>	<u>211,201</u>
<b>NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR</b>	<b>11</b>	<u>(35,897)</u>	<u>2,861</u>	<u>(33,036)</u>	<u>43,981</u>
Realised net gains/(losses) on investment assets	7	6,792	—	6,792	(436)
<b>NET (EXPENDITURE)/INCOME FOR THE YEAR</b>		<u>(29,105)</u>	<u>2,861</u>	<u>(26,244)</u>	<u>43,545</u>
Unrealised net gains on investment assets	7	16,083	—	16,083	31,086
<b>NET MOVEMENT IN FUNDS</b>		<u>(13,022)</u>	<u>2,861</u>	<u>(10,161)</u>	<u>74,631</u>
<b>RECONCILIATION OF FUNDS</b>					
Funds brought forward	12	556,933	28,500	585,433	510,802
<b>FUNDS BALANCES CARRIED FORWARD AT 30th JUNE 2006</b>	<b>13</b>	<u>543,911</u>	<u>31,361</u>	<u>575,272</u>	<u>585,433</u>

All income is derived from continuing activities. There are no recognized gains or losses other than as reported above.

**BALANCE SHEET AS AT 30th JUNE 2006**

	Note	£	2006 £	2005 £
<b>FIXED ASSETS</b>				
Tangible assets	6		1,046	1,021
Investments	7		574,262	565,307
			<u>575,308</u>	<u>566,328</u>
<b>CURRENT ASSETS</b>				
Stocks of goods for re-sale		11,175		8,448
Debtors	8	26,403		11,327
Cash at bank and in hand		26,119		31,986
			<u>63,697</u>	<u>51,761</u>
<b>CREDITORS — amounts falling due within one year</b>	<b>9</b>	<u>63,733</u>		<u>32,656</u>
<b>NET CURRENT (LIABILITIES)/ASSETS</b>			<u>(36)</u>	<u>19,105</u>
<b>NET ASSETS</b>			<u>575,272</u>	<u>585,433</u>
<b>FUNDS</b>				
Restricted	11		31,361	28,500
Unrestricted	12		543,911	556,933
			<u>575,272</u>	<u>585,433</u>

The financial statements were prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and approved by the Council on 10th November 2006 and signed on their behalf by

*S Smith, Treasurer*

## NOTES TO THE FINANCIAL STATEMENTS AT 30th JUNE 2006

### 1 Accounting policies

#### Accounting convention

The accounts are prepared under the historical cost convention, as modified by the revaluation of certain fixed assets, and in accordance with applicable accounting standards, the Charities Act 1993 and the Statement of Recommended Practice, 'Accounting and Reporting by Charities' published by the Charity Commission in March 2005.

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from producing a cash flow statement, on the grounds that it is a small company.

#### Fund accounting

- (i) *Restricted funds* are funds subject to specific trusts, which may be declared by the donor or with their authority but still within the objects of the charity. The restricted funds relevant to The Institute are restricted income funds which are expendable at the discretion of the Council in furtherance of some particular aspects of the objects of the charity.
- (ii) *Unrestricted funds* are expendable at the discretion of the Council in furtherance of the objects of the charity.
- (iii) *Designated funds* are a type of unrestricted fund, the Council merely ear-marking certain funds for a particular purpose. It is not a legally binding restriction, the Council Members being free to re-designate should this be appropriate.

#### Incoming resources

Subscriptions represent membership fees receivable during the year. Subscriptions in advance represent membership fees received for a later period.

Sale of publications and advertising revenue represents the invoiced amounts of goods sold and services provided net of value added tax.

Income relating to fees received for future Congresses is deferred.

Donations in the case of supporting Institutions represent sums paid in excess of the annual subscription. In other cases, donations represent amounts received in the year.

Investment income, including interest is accounted for on a receivable basis.

#### Expenditure

All expenditure is included on an accruals basis. Costs are allocated according to function and hence to the categories of costs of activities in furtherance of the charity's objects and governance costs. Where expenditure relates to more than one functional category a reasonable method of allocation is determined.

#### Fixed assets

All assets intended for ongoing use in the charity are capitalized at cost.

#### Depreciation

Depreciation is provided on all tangible fixed assets at the rate calculated to write off the cost of each asset evenly over its expected useful life as follows: Office equipment – over three years

#### Investments

Quoted investments are shown in the Balance Sheet at market value. Realised and unrealised gains on investment assets are reported in the Statement of Financial Activities allocated to the appropriate fund.

#### Stocks

Stocks are stated at the lower of cost and net realisable value. Net realisable value is based on estimated selling price less further costs expected to be incurred to disposal.

#### Foreign currencies

Transactions in dollars are recorded at the rate ruling at the date of the transaction. All exchange rate differences are taken to the income and expenditure account.

#### Finance and operating leases

Rentals applicable to operating leases are charged to the SOFA over the period in which the cost is incurred.

2 Resources expended	Charitable expenditure £	2006 Governance costs £	Total £	2005 <i>Total</i> £
Studies in Conservation	15,476	—	15,476	25,960
Reviews in Conservation	19,178	—	19,178	18,271
IIC Bulletin	15,423	—	15,423	16,127
Website	3,841	—	3,841	456
Accountancy	2,850	—	2,850	3,330
Audit	—	2,800	2,800	1,670
General expenses	4,122	—	4,122	3,918
Maintenance	2,675	—	2,675	1,730
Depreciation	831	—	831	545
Bank charges	4,065	—	4,065	3,380
Irrecoverable VAT	6,652	—	6,652	6,648
Postage and telephone	3,357	—	3,357	2,654
Printing and stationery	3,553	—	3,553	3,044
Rent, rates, light, heat and insurance	24,304	—	24,304	23,210
Staff costs	56,824	—	56,824	59,784
Travel and meeting costs	22	1,960	1,982	107
Awards	—	—	—	1,370
	<u>163,173</u>	<u>4,760</u>	<u>167,933</u>	<u>172,204</u>
Cost of publication sales (Note 5)	1,064	—	1,064	2,334
	<u>164,237</u>	<u>4,760</u>	<u>168,997</u>	<u>174,538</u>
Grants	—	—	—	893
Congress expenditure (Bilbao)	—	—	—	35,770
	<u>164,237</u>	<u>4,760</u>	<u>168,997</u>	<u>211,201</u>



	2006	2005
	£	£
<b>3 Staff costs</b>		
Wages and salaries	51,539	54,132
Social security costs	5,285	5,652
	<u>56,824</u>	<u>59,784</u>

No employees received emoluments greater than £60,000 in the year or previous year.

Expenses were reimbursed to Council Members Andrew Oddy and Jonathan Ashley-Smith (2005: *three*) in the year, amounting to £1,218 (2005: £2,942). No remuneration was paid to council members during the year (2005: *£nil*).

The average number of staff during the year was:

Office administration	<u>2</u>	<u>2</u>
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	2006	2005	2006	2005
	No.	No.	£	£
<b>4 Subscriptions</b>				
Students	80	99	1,653	1,500
Individual Members	1,335	1,600	53,796	60,578
Fellows	306	316	14,455	17,719
Institutional Members	387	444	29,829	36,420
	<u>2,108</u>	<u>2,459</u>	<u>99,733</u>	<u>116,217</u>

#### 5 Sale of publications and advertising

	2006		2005	
	Sales	Cost	Sales	Cost
	£	£	£	£
<b>Publications</b>				
Studies in Conservation	1,288	—	1,401	—
Reviews in Conservation	261	—	689	—
Indices to Studies in Conservation	—	—	8	—
Conservation of Stone and Wall Paintings	163	—	512	—
Conservation of Far Eastern Art	121	—	499	—
Cleaning, Retouching and Coatings	273	—	793	—
Conservation of the Iberian and Latin American Cultural Heritage	82	—	425	—
Preventive Conservation	516	—	1,070	—
Archaeological Conservation and its Consequences	255	—	552	—
Painting Techniques	302	—	1,003	—
Tradition and Innovation	341	—	1,111	—
Works of Art on Paper, Books, Documents and Photographs	657	—	1,796	—
Modern Art, New Museums	1,134	—	3,208	—
Other publications	75	—	8	—
Postage and packing	—	1,064	—	2,334
	<u>5,468</u>	<u>1,064</u>	<u>13,075</u>	<u>2,334</u>
<b>Advertising</b>				
Studies in Conservation	—	—	—	—
IIC Bulletin	2,543	—	3,789	—
Reviews in Conservation	—	—	450	—
	<u>8,011</u>	<u>1,064</u>	<u>17,314</u>	<u>2,334</u>
Cost of sales (Note 2)	<u>1,064</u>		<u>2,334</u>	
Net incoming resources	<u>6,947</u>		<u>14,980</u>	

#### 6 Tangible fixed assets

<b>Cost</b>	Office equipment
At 1st July 2005	£ 9,697
Additions	856
At 30th June 2006	<u>10,553</u>
<b>Depreciation</b>	
At 1st July 2005	8,676
Provided during the year	831
At 30th June 2006	<u>9,507</u>
<b>Net book value</b>	
At 30th June 2006	<u>1,046</u>
At 30th June 2005	<u>1,021</u>

	2006 £	2005 £
<b>7 Investments</b>		
Quoted investments		
Market value at 1st July 2005	238,661	235,511
Additions	18,565	—
Disposals	(17,420)	(27,500)
Net realised gains/(losses)	6,792	(436)
Net unrealised gains	16,083	31,086
Market value as at 30th June 2006	<u>262,681</u>	<u>238,661</u>
Historical cost at 30th June 2006	<u>153,813</u>	<u>144,242</u>
Common deposit and investment funds		
At 1st July 2005	326,646	302,868
Net movement in year	(15,065)	23,778
At 30th June 2006	<u>311,581</u>	<u>326,646</u>
Total at 30th June 2006	<u>574,262</u>	<u>565,307</u>

All investment assets are UK based. Investments in listed securities are direct holdings and comprise the following:

	£	£
5,000 HBOS 25p ordinary shares	47,000	43,025
6,000 BP 25p ordinary shares	37,830	34,860
28,000 6.25% Treasury stock 2010	26,970	29,948
	<u>111,800</u>	<u>107,833</u>

	2006 £	2005 £
<b>8 Debtors</b>		
Trade debtors	757	1,286
Other debtors	128	197
Prepayments and accrued income	25,518	9,844
	<u>26,403</u>	<u>11,327</u>

	2006 £	2005 £
<b>9 Creditors: amounts falling due within one year</b>		
Other creditors	7,081	8,532
Subscriptions in advance	10,984	18,174
Deferred income	36,168	—
Accruals	9,500	5,950
	<u>63,733</u>	<u>32,656</u>
Deferred income		
At 1st July 2005	—	64,296
Amount released to incoming resources	—	(64,296)
Amount deferred in the year	36,168	—
At 30th June 2006	<u>36,168</u>	<u>—</u>

Deferred income released in the year comprised income relating to the Munich Congress 2006.

## 10 Operating leases

At 30th June 2006, the company had commitments for payments in the following year under non-cancellable operating leases as set out below:

	2006 £	2005 £
Land and buildings		
More than five years	<u>20,000</u>	<u>20,000</u>

**11 Restricted funds**

	Membership Development Fund	IIC Keck Award Fund	Total
	£	£	£
Incoming resources	1,143	1,866	3,009
Expenditure	148	—	148
Net incoming resources	995	1,866	2,861
Balance brought forward	2,076	26,424	28,500
Balance carried forward	3,071	28,290	31,361

**IIC Keck Award Fund**

This fund was created in 1993 by Sheldon and Caroline Keck and is used to provide a cash award which is presented every two years at the IIC congress to the individual or group who has, in the opinion of the Council, contributed most towards promoting public understanding and appreciation of the accomplishments of the conservation profession.

**Membership Development Fund**

This fund was created in 2003 as the Member Sponsorship Fund and renamed in 2005. The funds were given to contribute towards the membership fees of all categories of members from developing countries.

**12 Unrestricted funds**

	Designated Funds			Total £
	General Fund £	Congress Fund £	Brommelle Memorial Fund £	
Incoming resources	93,828	36,168	2,956	132,952
Resources expended	(168,849)	—	—	(168,849)
Net incoming/(outgoing) resources	(75,021)	36,168	2,956	(35,897)
Net gains on investment assets				
Realised	6,792	—	—	6,792
Unrealised	16,083	—	—	16,083
Balance brought forward	347,176	142,620	67,137	556,933
Balance carried forward	295,030	178,788	70,093	543,911

**General Fund**

This fund is maintained for the general running of the charity and to subsidise subscription fees.

**Congress Fund**

The purpose of this designated fund is to underwrite the Congress by providing funding for payments required in advance and by compensating for any shortfall in projected income. The fund is maintained at a level sufficient to meet the basic operating costs of an IIC congress.

**Brommelle Memorial Fund**

This fund was established in 1990 in memory of Norman Brommelle, Secretary-General of IIC between 1958 and 1988. The fund is used to provide financial assistance to students of conservation who wish to attend The Institute's biennial International Congress.

**13 Analysis of net assets between funds**

	Tangible fixed assets £	Investments £	Net current liabilities £	Total £
Restricted funds				
IIC Keck Award Fund	—	27,587	703	28,290
Member Sponsorship Fund	—	—	3,071	3,071
Unrestricted funds	1,046	546,675	(3,810)	543,911
	1,046	574,262	(36)	575,272